



TO: Ms. Pamela Morrison, *Director of Purchasing*

FROM: Robert Alfaro, Associate Superintendent

SUBJECT: **EVALUATION AND RECOMMENDATION,
 Offer No. 04-172 (RC), Graphic Organizer Software**

DATE: September 13, 2004

BOARD OF EDUCATION

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Based on the recommendation by the Office of District Initiatives and Special Projects, the following recommendation is being proposed for approval. Purchase of 1,425 copies of KIDSPIRATION2 and 4,818 copies of INSPIRATION 7.5. This software will be used for multiple SAISD campuses for grades 3 -5, to continue the effort to standardize productivity tools to achieve technology goals. This purchase is in direct support of the following Vision 2005 goals.

- Students and Teachers will more effectively communicate by concept mapping, critical thinking, brainstorming, diagramming, outline, and organizing.
- Student performance on TAKS will increase as a result of using concept mapping, critical thinking, brainstorming, diagramming, outlining, and organizing.

The following vendor is recommended for the items indicated. This vendor is a Catalog Information Services Vendor, and their quote met SAISD specifications for software. Quote tabulations are included with this document.

Vendor	Item	Quantity	Price Each	Total Cost
Learning Services (RFO #04-172(RC))	KIDSPIRATION 2 software licensing	1,425	\$14.75	\$21,018.75
Learning Services (RFO #04-172(RC))	INSPIRATION 7.5 software licensing	4,818	\$14.75	\$71,065.50

Funding sources for this project is fund source 411, Technology Fund.
 Budget Category, Supplies & Materials

\$92,084.25, 411-11-6399-20-330-4-99-000

**Procurement Justification for Materials, Contracted/Professional Services
& Technology Purchases**

Name of Person and Department Making Request for The Purchase
Mr. Robert Alfaro, Sr., <i>Associate Superintendent</i>
Technology Staff Member(s) Assisting With Technology Purchase
Patricia Holub, <i>Director, District Initiatives and Special Projects</i>
Name and Address of Vendor Selected
Learning Services P.O. Box 10636 Eugene, OR 97440 CISV: 1-93894387700
Why was Vendor Selected?
Vendor was selected through a request for proposal process following SAISD procurement guidelines.
If vendor is approved by the Texas Building and Procurement Commission, (formerly the General Services Commission), as a “Catalog Information Services Vendor” (CISV), were quotations obtained from other approved vendors? If yes, please list vendors contacted and quotations received. If no, please explain why.
Yes
Was this purchase in the original budget? If no, what funding will be used for this purchase?
Funding will be used from Technology Fund. Funding/Budget Code 411-11-6399-20-330-4-99-000: \$92,084.25
Who made recommendation to select vendor?
Patricia Holub, <i>Director, District Initiatives and Special Projects</i>

Recommendation for RFO 04-172 (RC)-Graphic Organizer Software

Approval date - February 2, 2005

PRICES SUBMITTED

ITEM 1: Software licensing - KIDSPIRATION 2

Quantity 1,001 +

Vendor	PRICE	Recommendation
Learning Services	\$ 14.75	R
SHI Government Solutions	\$15.05	
CCV Software	\$15.17	
Computer Express		NB

ITEM 3: Software licensing - INSPIRATION 7.5

Quantity 1,001 +

Vendor	PRICE	Recommendation
Learning Services	\$ 14.75	R
SHI Government Solutions	\$15.05	
CCV Software	\$15.17	
Computer Express		NB