



ITLS

CTR Meeting November Agenda

1. Welcome (SMartinez)
2. GATS Updates
 - a. Grade Reporting deadlines
 - b. Verifying
 - c. End of cycle
 - d. Cycle 2 Progress Report #1 - Problems
 - i. Not logging in to correct cycle
 - ii. Teachers did not log in to grade book until grades were due
 - iii. Pk-K did not post Cycle 2 IPR Comment
 - e. Tardy Policy – (Leslie Stephens, Policies and Procedures Facilitator – lstephens@saisd.net)
 - f. Procedures for substitutes
 - g. Communicate information to administrators
3. Campus Star Chart
 - a. Last day to submit data – Wednesday, November 16
 - b. ITS will submit to TEA Thursday, Nov. 17
 - c. Graphs posted
4. Campus Web Coordinators Status Update
 - a. “Where we’ve been.... Where we’re going.... Why...”
 - i. The Cohort 1 Campus Web Coordinator Initiative
 - ii. 46 campuses have participated in cohort 1
 - iii. Cohort 2 starts in January, 2006.
 - b. Go to <http://itls.saisd.net/webmaster/cwc/> for more details or check out our SAISD CMS campus websites at http://itls.saisd.net/webmaster/cwc/cms_pages.htm .
5. Active Directory Administrative Rights (Handout)
 - a. Process
 - b. Form
6. LoTI
 - a. Deadline for completing the LOTI – December 15
 - b. LOTI Logins
 - i. Users who completed survey last year
 - ii. Users new to loti
 - iii. User not sure – contact ITS at 527-1400 or – smartinez@saisd.net
 - c. Campus Admin Usernames and Passwords
 - i. Website to see who has completed the survey <http://admin.lotilounge.com>
 - ii. For username and password contact ITS at 527-1400 or – smartinez@saisd.net
 - d. Editing user profiles
 - i. Change campus
 - e. Tutorial for LOTI Completion: Who takes the survey, etc.
 - f. Wrong survey completed
 - i. Process for purging a survey - contact S. Martinez – smartinez@saisd.net
7. Why are we taking the LOTI? (JBaldoni) (Framework Handout)
 - a. Be able to understand LOTI—this is what it’s all about
 - b. LoTI case studies – work in groups
 - c. Types of classes can we offer at the area or campus level?
 - d. Survey
 - e. FAQ for LOTI